*Administrative Rule*

**STUDENT FUNDRAISING ACTIVITIES**

*Code* **JJE-R** *Issued* **DRAFT/19**

Principals must approve the fundraising activities of all school-related organizations. The approval must be in writing and issued prior to the beginning of the fundraising activity.

Organizations must make written requests for fundraising activities to include the following:

* the inclusive dates of the activity or sales campaign
* the type of activity clearly explained
* name of supplier of sales items or activity
* intended use of the money raised
* how this use of funds can improve the school

All information, advertising, tickets, and other materials used for promotion of the activity must carry the name of the sponsoring club or organization. Organizations may not use a board endorsement on any materials, notices, or advertising without the specific written consent of the board.

**Coordination of Fundraising Activities**

PTO’s, boosters, and other parent groups are encouraged to coordinate their fundraising activities with student organization-initiated fundraisers in order to avoid burdening local businesses and the community. The board encourages the use of a fundraising calendar at each school to assist in spreading fundraisers over the school year.

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